



REFERENCE #:	OP.00.03
ISSUE DATE:	01/29/2024
EFFECTIVE DATE:	02/01/2024
SUPERSEDES:	CRD Ordinance MET 05-06

Bicycles & Scooters Policy

I. Purpose

Metra’s vision statement is “To proactively address evolving transportation needs, Metra will provide regional rail service that supports sustainable connected communities.” To support this vision, passengers are permitted to carry certain mobility devices onto Metra trains. Metra established this Bicycles & Scooters Policy to promote safe, consistent passenger and employee practices regarding personal mobility devices.

II. Applicability

This policy applies to persons on-board Metra trains or seeking to board Metra trains (“passengers”).

III. General Policies

- A. Bicycles and scooters are permitted on all trains, either in the priority seating areas of Americans with Disabilities Act (ADA)-accessible railcars or in spaces designated for bikes on railcars with a bike logo.
- B. Bicycle and scooter spaces are allocated on a first-come, first-served basis, and customers with disabilities have priority in the priority seating areas on ADA-accessible railcars. Metra makes no assurances that space will be available for bicycles or scooters (including late hour trains). Passengers will be accommodated on a first-come, first-serve basis.
- C. Individual passengers with bicycles or scooters must be at least 16 years old. Passengers under the age of 16 must be accompanied by an adult to bring a bicycle or scooter.
- D. There is no additional charge for bicycles or scooters.
- E. Metra train crews have the right to refuse bikes and scooters if priority seating areas of ADA-accessible railcars and spaces designated for bikes on railcars with a bike logo are already occupied, or if ADA seating is needed for passengers with disabilities. All passengers must follow instructions of Metra train crews.
- F. Train crews are not required to assist with boarding bicycles or scooters.
- G. The wheelchair lift may not be used to load or unload bicycles or scooters.
- H. Gas- or diesel-powered bicycles and scooters are prohibited.
- I. Passengers with bicycles and scooters must be considerate and allow all other passengers (including those with mobility devices) to board and alight before carrying their bicycles or scooters on or off the train.
- J. Bicycles and scooters must be kept clean and free of dirt and grease while aboard Metra trains. Bicycles that present a hazard to other passengers or Metra facilities are prohibited.
- K. Passengers with bicycles and scooters may be required to leave the train if ADA-accessible space is needed for boarding passengers with disabilities. Every effort will

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- be made to accommodate passengers elsewhere on the train before requiring that they leave.
- L. Bicycles and scooters cannot block aisles or impede passenger movement. Passengers must always stay in the vicinity of their bicycle or scooter.
 - M. In case of evacuation, bicycles and scooters will be left on the train clear of aisles and doors.

IV. Size Restrictions

- A. Bicycles and scooters must not exceed 80 inches in length and 30 inches in width.
- B. Bicycles, scooters, and any connected equipment must be safely loaded and unloaded in a single trip without causing any hazard to the passenger or others.

V. Storage

- A. Non-folding bicycles must be stored and secured in the priority seating areas of ADA-accessible railcars or in spaces designated for bikes on railcars with a bike logo. When using the priority seating area of ADA-accessible rail cars, bicycles must be secured to the lower rail of folding seats with long bungee cords or other devices supplied by the cyclist which adequately secures the bicycle. When using bicycle racks in spaces designated for bikes on railcars with a bike logo, bicycles must be secured using the securements provided or with a device provided by the cyclist which adequately secures the bicycle.
- B. Non-folding scooters may accompany passengers who are standing in the center vestibule if they do not impede passenger movement or present a safety hazard to others. Non-folding scooters must always remain under the control of the passenger. Non-folding scooters that block aisles or present a safety hazard to others due to their size must be secured in the priority seating areas of ADA-accessible railcars or in spaces designated for bikes on railcars with a bike logo.
- C. Folded bicycles and folding scooters may be brought onto any train car and may accompany a person to a seat provided they are small enough to fit between the legs of a seated passenger or can be stored under a seat. Folding bicycles and folding scooters must be in the folded position prior to boarding and cannot block any other seats from use by other passengers.
- D. The number of bicycles and scooters that can be stored and secured in the priority seating areas of ADA-accessible railcars or in spaces designated for bikes on railcars with a bike logo varies by the type of rail car and the size of the bicycles being stored. Bicycles and scooters must be stored so that they do not protrude into the aisle or damage Metra equipment.

VI. Exceptions

- A. Metra's CEO/Executive Director or their designee may alter this policy, on specific trains, specific lines, or systemwide, during special events and in times of exceptionally high ridership; or to address safety, security, or accessibility concerns.
- B. Metra's Chief Operating Officer or their designee may alter the size restrictions for bicycles and scooters to account for new bicycle and scooter models or changes to onboard capacity or operational practices.

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VII. Approval

(Signature on file)

James M. Derwinski, CEO/Executive Director

01/29/2024

Date

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VIII. History

Reference Number	Title	Effective Date
	CRD Board Ordinance No. MET 05-06	06/01/2005
OP.00.03	Bicycles & Scooters Policy	02/01/2024